



ASHLEY MANOR  
PREPARATORY SCHOOL

## Ashley Manor Prep School

### School Rules

Our three main rules are to be:

- Respectful
- Responsible
- Ready to learn

Be Respectful	Be Responsible	Be Ready to Learn
Say please and thank you Treat classrooms and school property with respect Hold doors open for adults and pupils Talk kindly to other pupils Listen while others speak Encourage others	Complete homework on time Bring the correct equipment/kit into school Say sorry if you have made a mistake	Be on time for lessons and activities Try your best at all activities Listen carefully Follow instructions Put your hand up when you wish to speak

#### **In the classroom**

- Keep the classroom tidy
- Keep on task
- Ask for help when you need it

#### **Playtime Behaviour**

- Play safely without hurting anyone
- Include other children in your games and share equipment
- Line up quickly and quietly when called

#### **Lunchtime**

- Use a quiet voice in the Seedling
- Choose what you would like to eat carefully
- Put your hand up when you have finished eating
- Show good manners to the kitchen staff

### **Moving around School**

- Always walk inside school and on the pathways
- Keep to the left hand side of corridors
- At the end of breaktime line up in a straight without talking
- Walk into school in a straight line

### **School Uniform**

Wear the correct uniform and PE kit with shirts tucked in. Long hair should be tied back with a hair tie in the school colours. On health and safety grounds, we do not allow pupils to wear jewellery in school except for one set earring studs, small items of religious significance and a watch.